**SLOVENIA meeting: Agenda**

**Wednesday, 17th January – 22nd January 2017**

**The chronogram**

* Are all the activities being done in accordance to the chronogram?
* When do the main activities have to be done?
* The ancient research and the solar booklet – in English
* The sun dial? Have you started doing anything on it?
* The implementation of the solar panels – issues, questions

**Solar Panels**

* Parameters chart: final draft.
* Final parameters discussion.

**The Sundial**

* Final draft drawings. Status.

**Students’ skype conferences**

* The quizzes from all the countries.
* Dates for the skype conferences – the sheet?

**Project’s website and eTwinning**

* The project’s websites – the schools’ links. Discussing the website. Fran will present how the information will be posted and structured in Spain. According to the project the website has to be both in English and the native language.
* eTwinning – Dona’s invitation at the eTwinning site.
* Dona’s tutorial about how to use eTwinning for dissemination.

**Mobility** **Tool**

* What is it and how to use it?
* Definition. Timeframe. Final report example. Budget. How does the info from the mobilities affect the budget section? What are we supposed to fill in and what kind of questions are we supposed to answer for the final report?

**Latvia – study visit:**

* Students’ activities – prepared by Latvia or by each country separately.
* Accommodation: city hotels vs. the village hotel.
* Transport arrangements, arrival times.
* Saturday: departure logistics.
* Other relevant information.
* Tokens for the students: number. Major and headmaster.

**The greenhouse**

* Katja and Beti give general information ( to be discussed: length and width, how thick should the plastic be, the construction, the ventilation of the greenhouse, the irrigation system, the points of entry, removable or fixed)
* Teachers in charge of the greenhouses at school – who is going to be responsible, a deadline to be done, when to plant the strawberries and what sort, the roses / herbs also. The soil and the fertilizers – try to use the same products.
* The control checks – when, by whom, how often, the plant diary.
* How to connect the solar panels with the greenhouse – the tubes under the soil – suggest the high beds, so we don’t have to dig, and an extra heater during the winter months – for Slovenia, Latvia and Norway. Ventilation for Spain and Cyprus.

**Project results platform**

* Fran will present the platform. Responsabilities. Goals.
* Videos, pictures, flyers, workshops, etc.

**Herbs for the distillation**

In Cyprus we decided that each country will start planting herbs in the small indoor gardens – is it being done? (**Classroom work in year 1 for Year 2 Distillation).**

* Spanish proposal: Plant herbs in small garden boxes outside or school garden. Herbs will be used in year 2 for distillation. Each group of students will be responsible to water and look after the plants each month.)

**Procedure as how to assess the project and the activities**

* Frequency of the quality checks.
* What form should they take? Common control sheet?
* How many supervisors should carry out the check?

**Transnational meeting in Norway.**

* Participants. Institutional meeting with the headmasters if possible. Topics from the project to be studied there. Area responsible teachers.